Title: Rules, Policies, & Procedures Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Life Science with Mrs. Wyland:**

Achieving our classroom goal will require the cooperation of parents/guardians, students, and teachers.

**Classroom Goal:**

I believe all students have the ability to shape their own lives and society in positive ways. My goal this year is to have all students excited about learning science and using this excitement to investigate issues within their communities, and society as a whole. *In order to achieve this goal, we will need supplies, procedures, and help from you.*

**Supplies:**

\*If there is any difficulty obtaining these supplies, students may see me outside of class time to obtain these supplies, free of charge, while supplies last.

* One three ring binder (1-2 inch) OR folder with pocket and fasteners OR trapper-keeper with tabs
* Loose leaf paper
* Pencil and pen (blue/black ink only)
* Agenda book

**Rules:**

All Kutztown Middle School rules will apply in our classroom. Students are also asked to:

1. Show respect (to other people, the environment, and yourself)
2. Do your best (believe in yourself)
3. Come prepared to class (bring your notebook with paper, agenda book, and writing utensils)
4. Arrive to class on time
5. No cursing or teasing

**Procedures:**

At the beginning of class:

1. Be seated and quiet, with notebook and pen/pencil on desk.
2. Read the Question of the Day and be prepared to answer.
3. Read through daily list of activities.

During class:

1. Sharpen your pencil when necessary; you don’t need permission.
2. Bathroom/water/nurse/locker policy:
   1. Please do not ask to leave unless it’s an **emergency**. Anyone who consistently asks to leave will need to schedule an individual conference with the teacher.
   2. You will only be excused during the **first or last ten minutes** of class.
3. You will **not** be allowed to go to your locker!
4. If work is finished early, work quietly on homework, other class work, or read.

At the end of class:

1. Pack up your belongings **only** after you have been asked to do so.
2. **You are dismissed at the end of class by the teacher**!
   1. Everyone is seated and quiet!

**Policies:**

1. Homework
   1. Homework will be collected or checked immediately after the question of the day.
2. Late Work
   1. Late work graded only by teacher will lose 5 points per day.
   2. Once I have reviewed the answers, late work will not be accepted.
   3. I will accept late large assignments (100 point projects) for one week after the due date. **Students lose 5 points every day the assignment is late**.
3. Cheating is NOT accepted.
   1. If caught, papers will be torn up and students will be given a zero on any assignment, including tests and projects, along with further disciplinary actions.
4. Absences
   1. With an excused absence, you may make up missed work for full credit; time allotted for make up is the amount of absence time. For example, 1 day absence = due the following day.
   2. Missed exams must be made up within one week.

**Grades:**

10-40 point assignments: Daily work/homework; random agenda book checks

20-50 point assignments: Labs and activities

100+ point assignments: Tests, papers, projects, presentations

**Promises to Students:**

* I will always believe in your ability to succeed.
* I will listen to you.
* I will respect you, and I will insist that others respect you in our class.
* I will never assign work unless I can explain why it is important.
* I will work hard and happily.
* I will learn from you.